How to get a Social Security Number

Students with F1 and J1 visas can apply for a Social Security Number (SSN) if they have been hired for an on campus job or have the appropriate authorization for off-campus employment

How to Apply:

• Complete the Social Security Administration application online before going to SSA.

Bring these documents with you to SSA:

- Letter from Edgewood College Office of Human Resources
- Letter from Center for Global Education
- Form 1-94:
 - To access and print your I-94 number go to:
 - https://i94.cbp.dhs.gov/I94/#/home
- Form I-20 (F-1 Student) or DS-2019 (J-1 Students)
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• Passport

Additional Information :

- Expect your Social Security card in the mail within 10 -14 business days from the date of application .
- Keep this card in a safe location and only share the number with reputable companies or organizations when required.
- If you will be working on campus, bring a copy of your Social Security Card to the Office of Human Resource

Social Security Administration (SSA) 6011 Odana Rd, Madison, WI 53719 Phone : (800) 772-1213 Website: <u>https://www.ssa.gov/number-card/request-number-first-time</u> Hours: Monday -Friday 9am-4pm



